



Cross Country Canada National Championship Bid Package Outline

Cross Country Canada (CCC) is interested in receiving Letters of Interest and Bid Packages to Host the 2010 Haywood Ski Nationals from CCC Club and/or Divisions in good standing.

The Event Organizing Committee (OC) can assume the following:

- a) The CCC Events Committee will name a Selection Committee to govern over this process.
- b) The Assessment Guideline below will serve as common ground for members of the Selection Committee to evaluate the Bid Package. Weighting will be added to each element to reflect current event hosting priorities and LTAD models.
- c)
- d) Bids received by May 17 (08) will be evaluated and the successful applicant will be announced at the 2008 CCC AGM for the 2009/2010 competition season.
- e)
- f) This selection process is for National Championships with Junior and Senior age categories. Expected field sizes are approx. 350-400 athletes plus 100 support staff but could grow to over 500. The event is expected to run early to mid March, include the Canadian Colleges and University Championships (CCUNC) and championship competitions for Para-Nordic sit and standing competitors.
- g)
- h) Haywood Securities is the Title sponsor; Teck is the Presenting sponsor of the individual Sprint day
- i)
- j) CCC is looking for an event that is athlete centered and creative.
- k) The successful bid committee will be expected to form an OC and sign an Agreement to Host with CCC.

Reference Materials:

1. Details of event operation are outlined in the Cdn Championship Technical Package. <http://cccski.com/dbfiles/219.pdf>
2. Rules governing the sport can be found in the most current version of the CCC/FIS ICR and yearly precisions. <http://cccski.com/main.asp?cmd=cat&ID=73&lan=0>
3. Guidelines for the Roles and Responsibilities of cross-country ski officials can be found in the Officials Manual V3.2 at <http://cccski.com/main.asp?cmd=cat&ID=192&lan=0>
4. Past Ski Nationals Web sites and reference Ski Nationals Awards and Medalists: <http://skinationals.com/en/>

Submitted by: _____ **Position:** _____

Date: _____

Email address: _____ **Evening Phone #:** _____

Name of Host Club/OC: _____

Name of Chair, Bid Committee: _____
(Please print) Telephone email

Please complete a bid package and return it to Dave Dyer, Director Marketing and Event Management: no later than **May 17, 2008**.

Email: ddyer@cccski.com; Tel: (613) 445-3527 or mobile (613) 297-9504. Fax 613 445-1321.

NOTE: Members of the Selection Committee live in all regions of the country. To facilitate exchange of bid information, sites are asked to submit all documents in electronic form.

General Areas of Interest for the Selection Committee:

Leadership and Admin:

List names & positions of key members of the organizing committee, level of experience and certification. Provide a preliminary event Statement of Revenues and Expenses, showing in kind donations, letters of support or sponsorship. Identify ways your OC can help stimulate local and national media coverage and community involvement. Identify plans for fundraising, public relations and promotion.

Participant Support:

Provide examples of: a) accommodation b) food service facilities (plus banquet) c) estimates of cost and proximity to competition venue for a & b. Is there sufficient and cost efficient capacity for 400-600 people?

Outline any plans for Hospitality, opening/closing ceremonies or extra curricular activities?

Technical:

Provide trail and stadium information (ie maps, course profiles and or GPS plots) for courses including sprint and TSp competitions. The Club hosting the 2010 Ski Nationals may be asked to include continuous pursuit, team sprint and/or mass start events. Please outline your current and planned stadium configuration and trail capacity for the proposed events.

Are you prepared to have a homologator inspect the trails to verify their suitability if they have not been homologated?

(Please note the LOC will be expect to cover fees and expenses associated with Trail Homologation)

Show Venue plan detailing, parking, facility for shelter and sanitation, waxing and public access/support. Provide the temperature and snow conditions in early to mid March over the past few years at your site. Show and list snow management capacity (equipment and acquisition)

Please include a list of timing equipment and show results communications plan.

Outline recent events hosted by your club at this facility and include date, event name, #of Competitors, #of Categories and level of sanction.

Legacy:

Show the impact, of hosting the event on the club's Athlete, Coach and Officials Development Program(s),

and of other programs within the club & division.

Please include an outline of the club's current activities in the following areas.

of Jackrabbits, Racing Rabbits & licenced skiers

of junior racers, # of active senior racers, # of active certified coaches and their levels

of Para-Nordic racers and classification and plans to expand in this area,

of athletes / officials attending National Championships and Club Ranking in:

Thunder Bay (2006) ____ Rk____ Mont Ste Anne (2007) ____ Rk ____ Callaghan Valley (2008) ____ Rk____

Are there any infrastructure improvements to the facility (trails, buildings, equipment) that are planned if you were selected to host?

Ski Nationals Assessment Grid (for information only)

The Selection Committee will review each bid under 4 categories. Within each category, specific characteristics will be weighted by the Committee depending upon the importance of the area defined, impact on athletes and coaches and relative importance to CCC's Events program. Total score per characteristic will be based on the Point allocation as noted X weight factor.

Leadership & Admin – 25%

OC
National Media

Local Media
Outreach

Finance
Promotion & PR

Fundraising

Ceremony Plans

Wt Factor Characteristics

List key members of the OC and experience
Provide creative examples of how the OC can enhance this
Past media support, Size and reach of electronic and print media
Community involvement plans
Show fiscal responsibility, in kind donations, attach preliminary budget
Signag ability to service event in both official languages, PR plans e;
Concept &Plan , Merchandising, local sponsorship

Participant Support – 20%

Accom
Food Services on-site

Banquet Plans

Medical

Hospitality &
Ceremonies
Gr Transport
Airport
Disabled Access

Proximity, number and types (as above), banquet plans and capacity
Identify capacity, anticipated costs, Preliminary agenda
Medical services for athlete and spectators on site, within the local community
For athletes, coaches VIP etc, Opening/Closing Ceremonies

Availability of rental or public transport
Proximity to
Needs of disabled athletes, ie, parking, washrooms,

Technical Considerations – 30%

Venue
Weather/Snow
Conditions

Grooming Equip
Results

Communications
Courses

Stadium including
Parking & power capacity
for onsite operations

Attach Venue Plan, parking,
Attach Weather History
Snowmaking or farming capacity
List of equip, snowmaking or snow acquisition
Timing equipment (electronic), process; Please note the host club is expected to have hi speed internet access on site
Print, electronic and web access & capacity,
Are (or can) courses be homologated, to meet CCC or FIS stds
Do you have courses suitable for Para Nordic events?
Suitability for mass starts and T Sprints

Sprint Courses Public Facilities	Suitability for seniors and juniors, Viewing access and support i.e. food service, announcing Waxing, wax testing, heated chalet (size), washrooms, showers,
Back-Up Site Plan Officials/Volunteer	Plan of backup site, distance from your club Levels of Certification Officials Training Plan
Hosting experience	List hosting activity within last 2 years; Planned activity in preparation for Ski Nationals

Legacy for Host Region and Sport – 25%

National Rotation	Identify why regional opportunities to host are important for Club / Division LTAD
Balance of Schedule Sport Development	Considerations of other national events, selection races Impact recent events have had on Club, Divisional Athlete Development
Facility National Sponsor Impact Para-Nordic	Improvements anticipated as a result of hosting, List available grants, Elements of the host site that would influence the participation and support of sponsors and suppliers in the Ski Nationals Outline current and future program plans to integrate and promote PN skiing at your club in preparation for the Ski Nationals

Point Allocation

0	No supporting evidence in bid document
1	Inadequate, minimal or unsuitable documentation
2	Adequate documentation
3	Well documented section, showed creative approach